

**Ministry Saint Clare's Hospital**

**Scope: Medical Staff**

**Joint Commission Category: Medical Staff**

**Discipline:**

**Title:** Medical Staff Dues & Allied Health Dues

**Publish Date:**

**Subject Matter Expert/s:** Chief Medical Officer  
Manager, Medical Staff Services

**Summary:** Medical staff and allied health dues are established to help cover the administrative expenses associated with credentialing, provide funds to cover medical student rotation expenses, and potentially sponsor educational programs, recognize retiring employees and medical staff members, and contribute to charitable community causes or agencies.

**Distribution:** SCH Medical Staff

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1. MEDICAL STAFF DUES - Medical Staff members will be charged \$150 for medical staff dues with each reappointment. Dues are not charged to:
    - a. Locum tenens providers
    - b. Telemedicine providers
    - c. Limited H&P providers
  2. ALLIED HEALTH DUES – Allied Health Staff members will be charged \$50 for dues with each re-privileging.
  3. USES OF STAFF DUES - The funds raised through staff dues will be utilized to cover costs associated with the following:
    - A. Medical student rotations, i.e. food, lodging, etc.
    - B. Reimbursement of travel/education costs for Medical Staff office personnel as recommended by the Manager of Medical Staff Services and approved by MMT and MEC.
    - C. On-site or regional sponsorship of continuing medical education programs approved by the MMT and MEC.
    - D. Retirement gifts for relocating, retiring employees according to medical staff policy.
    - E. Charitable donations to the community for non-profit causes or agencies as approved by MMT and MEC
    - F. Any other uses must be approved by MMT and MEC.

**Approved by: Medical Management Team**

**Date: 02/17/2011**

**Related Policies:**

**Review Date:** One year from effective date

**Key Words:** Medical staff, allied health dues application fees

**Sources:**

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